Employable Skills
DEVELOPMENT PROGRAM

Are you looking for a job and in need of support? Join us at our pre-employment skills program, the Employable Skills Development Program!

Over the course of 14 weeks, you will gain skills and knowledge through in-class and on the job experience, leaving you equipped to continue your job search.

HOW IT WORKS:

CLASS LEARNING – 14 WEEKS

Weekly classroom sessions about a range of employment topics, including:

- resume writing
- work-life balance
- preparing for interviews
- job searching
- managing conflict
- asking for workplace accommodations

AND MORE!

VOLUNTEER WORK PLACEMENT – 10 WEEKS

10 weeks of volunteer work placement **(Week 4 onwards)**

The work placement is 4 hours of work per week, with support and coaching from the Employable Skills Development Coordinator.

THIS PROGRAM IS FOR:

- People aged 16+ who are not currently employed and seeking employment
- Geared towards people with developmental disabilities and open to all

WHEN AND WHERE:

- When: Spring 2025 Session: May 9 - August 8, 2025 (Friday afternoons from 1-3pm)
- Where: 14 Braun Street, Kitchener, Ontario (WALES Building)

COST AND REGISTRATION:

The cost is $400 for the session. Participants can register through MyCommunityHub and pay online through credit card. If Extend-A-Family Waterloo Region administers your funding and you wish to use these funds to pay for the costs, a coupon code will be emailed to you that you can use when you register.

Interested? Contact us

QUESTIONS?

Please contact Jayme Pembleton, Employment Skills Development Coordinator at 519-591-5485

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