

March 16, 2020

SUBJECT: COVID-19 Update from EAFWR - March 16, 2020

Dear Families, Direct Support People and Friends of EAFWR,

Extend-A-Family Waterloo Region has been closely monitoring the outbreak of novel coronavirus.

While our office will remain open during this time, we have implemented the following measures:

- **We will not be hosting face-to-face meetings at our office.** This includes meetings with the people we serve, our families, and community members.
- Staff are being encouraged to work remotely if possible

As a preventative measure to minimize the possible spread of novel coronavirus (COVID-19), the [Kitchener-Waterloo Library of Things](#) and **WALES will be closed until April 5.**

This decision was made based on guidance by Region of Waterloo Public Health and is in line with the City of Kitchener's facilities closures.

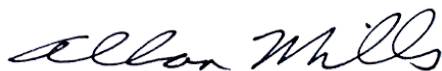
The following programs will also be cancelled until April 5:

- Open Space (held at Blackwing Coffee Bar, Queen Street Commons Cafe and Seven Shores Cafe)
- All workshops and trainings

We will continue to keep you updated and informed of any changes. If any additional steps need to be taken, we will communicate these to you.

Thank you for your understanding as we navigate this rapidly changing situation.

Yours in community,



Allan Mills
Executive Director