



Extend-A-Family

WATERLOO REGION

91 Moore Avenue
Kitchener, Ontario
N2H 3S4
Phone: (519) 741-0190
Website: www.eafwr.on.ca

Are you looking for a way to share your gifts and talents? Have you had a positive experience in the community and want to pay it forward? Or a “Popeye” moment and “can’t stand it no more?” Do you want to contribute to belonging in our community?

If you can relate to the above, keep reading to see if your values align with ours:

You Are Community Focused: and advocate for a nurturing and welcoming environment where people are valued, safe, recognized for what they bring and missed when they are not present.

You Celebrate: by recognition of people’s positive contributions, milestones and accomplishments.

You Believe In Citizenship: in its broadest sense in that everyone has responsibilities, places and spaces in community where they can contribute their gifts in meaningful ways, connect with others and feel welcome.

You Have Experienced Disability: in your life or the life of someone important to you.

You Believe in Teamwork: and listen actively, encourage the importance others, recognize their contribution, invite honest feedback, create a culture of ownership and responsibility for our mission of **Community, Dignity, and Belonging**.

You Are a Partner: and create mutually beneficial connections.

We are looking for members to join our Board of Directors or a Committee of the Board as we continue to foster a community of belonging. If you are still reading, [please click here](#) to see the full Volunteer posting attached.



Extend-A-Family

WATERLOO REGION

91 Moore Avenue
Kitchener, Ontario N2H 3S4
Phone: (519) 741-0190

Volunteer Job Posting

Volunteer Position on our Board of Directors

Extend-A-Family Waterloo Region is a non-profit organization committed to working side by side with families, individuals and the community to promote inclusion and provide support for people who have a developmental disability. We are seeking members to join our **Board of Directors**. Our volunteer Board is comprised of individuals from the community who champion and advocate on behalf of our members. Our organization is motivated by our commitment to our mission and values (<https://www.eafwr.on.ca/about/>).

The following are the **Key Responsibilities** of our Board:

- Oversee the development of the Strategic Plan by participating in visioning, SWOT (strengths, weaknesses, opportunities, threat) analysis and other activities designed to define and uphold organizational mission and values.
- Review staff reports, financial statements and monitor the Strategic plan.
- Prepare for, attend and participate in Board meetings.
- Participate on one of the Board Committees: Governance, Human Resources or Finance.
- Participate in performance evaluations and succession planning for the Executive Director as required.
- Monitor and evaluate organizational risks.

Our Board of Directors is comprised of people whose **Skills and Experience** include:

- Knowledge of the work and activities of Extend-A-Family Waterloo Region
- Lived experience of disability
- Fundraising
- Financial/Accounting
- Prior Board Experience
- Government Relations
- Human Resources
- Leadership Experience
- Legal Knowledge and/or Experience
- Marketing and Communications
- Public Policy
- Strategic Planning
- Technology
- Risk Management

The following outlines the **Expectations** of our Board members:

- Preparation (reviewing agenda and supporting meeting documents) and attendance at Board meetings (held on Saturday mornings) is required.
- Participation in one of our Board Committees.
- Support of organizational mission and values.
- Engagement and participation in Extend-A-Family events is expected, including annual campaigns, fundraisers and staff recognition gatherings.

Interested Applicants may submit their resume and cover letter outlining their alignment with our values to **Michelle Scala, Recruitment/Volunteer Coordinator** at michelle.scala@eafwr.on.ca. Please indicate **“Board Committee Member Volunteer Position”** in the subject line of your email, and follow this link (<https://www.eafwr.on.ca/volunteer-application-form/>) to submit an application. Thank you for your interest in Extend-A-Family Waterloo Region.